

DODGE COUNTY EXECUTIVE COMMITTEE

June 5, 2017, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Marsik, Miller, and Schmidt.

Member(s) absent: Maly (excused).

Others present: County Administrator Jim Mielke; Emergency Management Director Amy Nehls; Emergency Management Deputy Director Joe Meagher; Dodge County Clerk Karen J. Gibson; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Human Services and Health Department Director Becky Bell; Information Technology Director Ruth Otto; County Board Supervisor Allen Behl; and County Board Supervisor Jeffrey Caine.

Motion by Miller, seconded by Frohling, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Schmidt, seconded by Miller, to approve the May 1, 2017 minutes as presented. Motion carried.

Supervisor Miller commented that she had received a phone call from a constituent regarding a Resolution to Create a Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans. The Committee had a brief discussion on this topic. No action was taken.

Information Technology Director Ruth Otto provided a brief oral report to the Committee regarding an out-of-state travel request. Ms. Otto reported that she is requesting that Electronics Technician Ian Dodge be able to attend the InfoComm Conference that is to be held on June 10-16, 2017, in Orlando, Florida. Ms. Otto further reported that the conference is a technical conference for security systems, and Mr. Dodge will receive certification. Motion by Miller, seconded by Marsik to authorize the out-of-state request for Electronics Technician Ian Dodge to attend the InfoComm Conference to be held on June 10-16, 2017, in Orlando, Florida. Motion carried.

Mr. Kottke reported that there is an out-of-state travel request for UW-Extension Family Living Educator Patti Carroll to attend the 68th All America City Awards Professional Development Conference that is to be held on June 14-16, 2017, in Denver, Colorado. County Administrator Jim Mielke reported that there is no expense to the county. Motion by Frohling, seconded by Miller to authorize the out-of-state travel request for UW-Extension Family Living Educator Patti Carroll to attend the 68th All America City Awards Professional Development Conference that is to be held on June 14-16, 2017, in Denver, Colorado. Motion carried.

Supervisor Behl appeared before the Committee requesting the approval for himself and Supervisor Bischoff to attend the Wisconsin Associated County Extension Committee Conference, which occurs at the same time and same location as the Wisconsin Counties Association Conference on September 24-26, 2017, in Wisconsin Dells. Supervisor Behl reported that the expenses to attend the conferences are included in the UW-Extension 2017 budget. Motion by Schmidt, seconded by Miller to authorize Supervisor Behl and Supervisor Bischoff to attend the Wisconsin Associated County Extension Committee Conference which occurs at the same time and same location as the

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FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 2 of 4

Wisconsin Counties Association Conference on September 24-26, 2017, in Wisconsin Dells.
Motion carried.

Dodge County Clerk Karen Gibson provided an oral report to the Committee regarding the June 20, 2017 County Board meeting. Ms. Gibson reported that there will be Special Orders of Business that will include appointments, a presentation by Human Services and Health Department Director Becky Bell regarding the Easter Seals Accessible Transportation Community Initiative, and the presentation of a Life Saving Award by Sheriff Dale Schmidt. Ms. Gibson further reported that the agenda will also include Resolutions from the Executive Committee, the Finance Committee, the Health Facilities Committee and Information Technology Committee, the Human Services and Health Department, the Library Planning Committee, and the Planning, Development and Parks Committee. Ms. Gibson reported the agenda includes a Resolution to Alter the Boundaries of Dodge County Supervisory District No. 5 and Dodge County Supervisory District No. 30, Based on Annexation. Ms. Gibson further reported that the City of Beaver Dam annexed land located in the Town of Beaver Dam. Motion by Frohling, seconded by Miller to approve and forward to the County Board for consideration at its June 20, 2017 meeting, a Resolution to Alter the Boundaries of Dodge County Supervisory District No. 5 and Dodge County Supervisory District No. 30, Based on Annexation. Motion carried.

Ms. Bell appeared before the Committee to discuss a Resolution to abolish the Position of *Counselor I, II, or III – AODA* and Create the Position of *Psychiatric – Therapist II – Outpatient*. Ms. Bell reported that the decision to abolish the position and create the position is to maximize revenue, and a master's degree will now be required for the *Psychiatric – Therapist II – Outpatient* position.

Ms. Bell provided a brief oral report to the Committee regarding the Resolution for the Approval of the Creation of the Commission on Aging and Disability Services. Ms. Bell reported that the Aging Advisory Committee and the Dodge County Aging and Disability Resource Center Governing Board (ADRC) would be merged into the Committee known as the Commission on Aging and Disability Services, this Committee would be comprised of nine (9) members, of which two (2) would be County Board members, and the members shall receive a per diem and mileage reimbursement.

Ms. Bell provided a brief oral update to the Committee regarding a Resolution to establish a Nutrition Advisory Council. Ms. Bell reported that the Resolution is to officially create the Nutrition Advisory Council, and this Committee would be comprised of up to eleven (11) members and the members shall receive a per diem and mileage reimbursement. Ms. Bell further reported that there will be one (1) representative from each dining center, and Dodge County has ten (10) dining centers. Mr. Kottke commented as proposed, no County Board members will be appointed to this Committee.

Ms. Bell provided a brief oral update to the Committee regarding the Easter Seals Accessible Transportation Community Initiative. Ms. Bell reported that up to \$25,000 may be awarded to the County for the initial phase, and the total amount of the grant is \$100,000. Ms. Bell further reported that the focus of the grant is to provide transportation to jobs for citizens that are unable to provide their own transportation.

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FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 3 of 4

Emergency Management Director Amy Nehls reported that the active shooter tabletop exercise that was held on May 11, 2017, in the Administration Building, had approximately fifty (50) participants, and Ms. Nehls received positive feedback and evaluations.

Supervisor Berres arrived at 8:25 a.m.

Mr. Mielke reported that the sanitary pipe replacement project at the Dodge County Detention Facility is progressing very well, and the project is nearing the final phase, which includes the work in the Detention Facility kitchen. Mr. Mielke further reported that meals will be prepared by Aramark at the Dodgeland School while the kitchen is being repaired.

Mr. Mielke reported that last week, the Building Committee and the Judicial and Public Protection Committee reviewed a proposal by the Architectural Firm Potter Lawson, Inc, regarding a future expansion of the Dodge County Detention Facility and Pod J. Mr. Mielke further reported that more information will be available in the Fall of 2017.

Mr. Mielke reported that due to a retirement of an employee in the Central Services Department, there is a potential that Dodge County will be moving forward with contracting County mail pick-up and processing with United Mailing Services, Inc.

There were no claim for damages.

Corporation Counsel Kimberly Nass provided an oral update to the Committee regarding the status of contracts being reviewed and/or completed by the office.

Chairman Kottke reported that there was information included in the packet materials regarding a Resolution to adopt the Dodge County Sales and Use Tax Allocation Prioritization Policy. Mr. Mielke reported that the Finance Committee will discuss this Resolution at their June 13, 2017 meeting. Motion by Marsik, seconded by Schmidt to approve and forward to the Finance Committee for consideration at its June 13, 2017 meeting, a Resolution to adopt the Dodge County Sales and Use Tax Allocation Prioritization Policy. Motion carried.

Mr. Mielke reported that the Library Planning Committee met on May 31, 2017, and adopted the document entitled *Plan for Library Service as adopted by the Dodge County Library Planning Committee on May 31, 2017, Adopted by the Dodge County Board of Supervisors June 20, 2017*. Mr. Mielke further reported that the plan addresses and clarifies reimbursement to libraries in county border communities.

There were no Committee Member Reports.

At 8:47 a.m., a motion was made by Frohling, seconded by Marsik to convene in closed session.

Before voting on the Motion, Chairman Kottke announced to all present that the purpose of the closed session will be to confer with legal counsel for Dodge County, who may render oral advice concerning strategy to be adopted by the body with respect to litigation in which it is likely to

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FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

Page 4 of 4

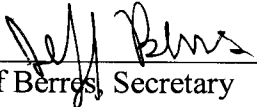
become involved, namely, litigation which is likely to arise from allegation set forth in damage claim filed by Dustin Steger, and that Section 19.85(1)(g), of the Wisconsin Statutes, authorizes the closed session.

A roll call was taken. Motion carried by unanimous vote of all members present, at 8:48 a.m. There was consideration, deliberation, and discussion concerning the claim filed by Dustin Steger.

Motion by Schmidt, seconded by Miller at 8:55 a.m., to reconvene in open session. A roll call was taken. Motion carried by unanimous vote of all members present.

Meeting adjourned at 8:57 a.m. by order of the Chairman.

The next regular meeting is scheduled for **Monday, July 3, 2017, at 8:00 a.m.**



Jeff Berres, Secretary

Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.